

FACULTY OF HEALTH AND WELLBEING (CF 2)

Information for students on practical skills sessions

Please read this information carefully. As part of your online enrolment task, you will be asked to give your consent to take part in professional skills development for your course on the terms set out below and will comply with the Faculty's Policy on Confidentiality.

DEFINITIONS

1. In the following information:

"**practitioner**" means a student practitioner undertaking procedures and working in compliance with relevant professional conduct requirements.

"**model**" means acting as a model service user in a teaching situation permitting practitioners to practise on them for training purposes.

"**session**" means any professional skills teaching session or clinical practice placement in which the student is performing clinical skills or procedures.

PARTICIPATION IN PROFESSIONAL SKILLS TRAINING

2. As part of your course you are required to participate in teaching sessions and clinical placements in a variety of settings to learn and develop professional skills. You are normally required to participate as both a model and a practitioner. As a model you may be asked for relevant details of your medical history or to undergo tests performed by a practitioner. It will be your responsibility to decide whether you are fit to join in the sessions. If you have any relevant medical conditions, disability, allergies, pregnancy or any relevant moral, cultural or religious beliefs which may limit your ability or willingness to participate as a model or a practitioner then you should discuss these with your course leader as soon as possible either on enrolment or, for temporary impediments, with the session supervisor as soon as they arise.
3. If your participation is likely to be limited by long term medical conditions or disability, the University will consider reasonable adjustments. It is more likely that adjustments can be planned and implemented where you have discussed this in advance with relevant staff.
4. When preparing to participate in a session, it is important to dress appropriately and be aware that some clothing may need to be removed during the session. As a practitioner, it is essential that dignity and respect is maintained throughout.
5. Physical contact may be required during these sessions; this will only be as appropriate to the demonstration and learning being undertaken. In certain circumstances theatrical make up might be applied to facilitate 'life-like' simulation, this must be removed at the end of a session.

PROFESSIONAL STANDARDS

6. As a practitioner, you will be required to carry out procedures in a professional, respectful, and safe manner.

7. At all times it is essential that you take all reasonable steps to deal with the risks of infection. As you are introduced to new procedures/techniques you will be expected to gain understanding of the potential hazards, risks, precautions and contraindications of each practical skill and practice accordingly.
8. You are required to comply with the Faculty Policy on Confidentiality.
9. You are required to comply with the instructions given by clinical mentors and/or the staff who are supervising the session. As you progress through the course you will be expected to achieve competence in your professional practice, taking greater responsibility for your own practice.
10. Professional standards require you to ensure that you do not discriminate against services users (or models) on the basis of age, gender, sexual orientation, religion or beliefs, race, ethnic background, lifestyle or social or economic status.
11. It is important that you are not under the influence of any intoxicating substance when attending a session as this may hamper your judgment and ability to perform safely and appropriately and contravenes professional standards.

CONFIDENTIALITY

12. During teaching situations and placements, you are likely to have access to the confidential personal data of patients and models. You are required to maintain the confidentiality of the personal information to which you have access in accordance with the Faculty Policy on Confidentiality.
13. When you are a model, your personal information may be revealed and witnessed by those present at the session. You can expect findings to be discussed, used as illustrations or shared within your group, as necessary for learning. Where matters of medical concern arise during a session, if appropriate, a practitioner may suggest referral to a GP for further investigation.
14. It may be required that a record of the session is kept to be used in future for teaching, moderation or feedback. If this is necessary, the record will be made anonymous as far as possible so that the information does not refer to you. The University will use and store your personal data in accordance with the University Data Protection Policy and the Data Protection Act 1998.

CONSENT

15. You are expected to give your consent to participate in sessions as part of your enrolment. The teaching on the course relies on students consenting to act as models. If you have a genuine reason for not wishing to participate as a model in a particular session or in general then you need to discuss this with your course leader as soon as possible. You may withdraw that consent at any time in writing to the course leader. It is essential that you notify the teaching staff if there is a change in your health status e.g. pregnancy, fracture, other medical condition during your course of study which may affect your ability to participate. This will be handled in confidence.
16. If you are working with patients or service users it is essential that you make them aware that you are a student prior to any intervention and ensure that they consent to proceed on this basis complying with the Policy on Confidentiality.
17. If any activity you undertake leads to a breach of a service user's or model's consent or confidentiality this will be recorded in your student file and may lead to serious consequences.