

KEY CHANGES TO REGULATIONS AND POLICIES FOR 2021/22

This document is to advise returning students of new and revised student and academic regulations, policies and procedures for 2021/22 as well as some reminders of recent changes.

Regulations and policies apply to all undergraduate, Integrated Masters and taught postgraduate programmes offered by the University, except where there are specific exemptions, e.g. to meet Professional, Statutory or Regulatory Body (PSRB) requirements. Approved exemptions are published in the [Exemptions from Standard Assessment Regulations](#).

[Standard Assessment Regulations 2021/22](#) - *for continuing students only*

What's changed?

You are reminded that the interim measures put in place for 2020/21 were temporarily measures only in response to the pandemic situation. This means that:-

- If you are trailing referrals into 2021/22, the marks for [continued reassessment tasks](#) **will be capped** at the minimum pass mark.
- If you are retaking previously failed modules in 2021/22, the overall module mark **will be capped** at the minimum pass mark.

Do I need to do anything?

You need to be aware of this revision and engage in your reassessment and retake modules.

[Standard Assessment Regulations for 2021/22](#) – Progression rule (Regulation 7)

Foundation Year and Level 4 students only

What's changed?

An additional rule (in red below) has been added to enable to you progress to the next level of study. You can progress from FY to Level 4, or from Level 4 to Level 5 if you have:

- successfully passed all 120 credits, or
- **successfully passed 60 credits and achieved a minimum module mark of 30% in other modules,**
or
- achieved the profile for compensation and have been awarded 120 credits (see regulation 6)

This does not apply to those courses who have exemption to the new rule (see [Exemptions to Standard Assessment Regulations 2021/22](#)), nor to stand-alone Foundation Years.

Do I need to do anything?

You need to be aware of this revision and take action if you wish to exit at the end of Level 4 with a Certificate in Higher Education.

Extenuating Circumstances Policy and Procedure

What's changed?

You are reminded that the interim measures put in place for 2020/21 were temporarily measures only in response to the Covid-19 situation. This means that as from 4 October 2021 the Universities existing comprehensive package of support measures will come into effect:

- Extensions ([Requests to Extend Submission Deadline \(RESD\)](#)) will be for **5 working days**. If you have a Learning Contract, are registered as a Student Carer or as an Elite/Talented Athlete, extensions will be for 10 working days. You are required to submit work in progress with your RESD, but you don't need to provide evidence of your circumstances,
- You are required to submit evidence to support the circumstances you are reporting when submitting a [Request for Repeat Assessment Attempt](#) (RRAA), including circumstances arising from Covid-19. You are reminded of the importance of submitting your RRAA within 5 working days of the date of the assessment task affected. Once you have submitted your RRAA, you have a further 10 working days to upload your evidence before your claim is considered by the University Extenuating Circumstances Panel.

Do I need to do anything?

You need to be aware of this, manage your studies and submit work in line with published deadlines on your Assessment Statement.

You need to ensure that you provide evidence to support your circumstances with your RRAA – your RRAA is likely to be declined without documentary evidence. Do not delay submitting your RRAA if you are in the progress of getting documentary evidence, otherwise your RRAA is likely to be declined because it is late. Once you submit your RRAA, you have a further 10 working days to upload your evidence.

[Assessment Support for Students with Learning Contracts](#) [Assessment Support for Elite and Talented Athletes](#)

What's changed?

- As from 4 October 2021, the ability to grant a 20 working day extension for dissertations and other large projects is no longer available. Instead, extensions will be for **10 working days** in line with all other assessments.
- This revision simplifies and standardises extension policies for students and staff in order to produce:-
 - An Extenuating Circumstances Policy with a single extension duration of 5 working days
 - Assessment Support processes (Learning Contracts, Student Carers, Elite Athletes) with a single extension duration of 10 working days.

If your circumstances are such that 10 working days is not sufficient, you should contact your Student Support Adviser via Hallam Help to discuss your options.

Do I need to do anything?

You need to be aware of this, manage your studies and submit work in line with published deadlines on your Assessment Statement.

[Break in Study Policy and Procedure](#)

What's changed?

Due to Education and Skills Funding Agency funding rules, an additional annex has been added to the Policy specifically for students on a Degree Apprenticeship course. The key differences are that:-

- your break must be approved by your employer as well as by the University
- you can only halt your studies due to extenuating circumstances; you cannot halt your studies for vocational reasons.

Do I need to do anything?

If you are enrolled on a Degree Apprenticeship course and are considering taking a break in your learning, you must be aware of the Break in Study Policy and Procedure. Advice and guidance is available from your Student Support Adviser.

[Student Attendance and Engagement Policy](#)

What's changed?

All students are being asked to ensure their contact details are correct on My Student Record, and to engage with the [Study Goal](#) website. This will be the website used by staff to record attendance at our taught sessions.

There is now specific reference in our Attendance and Engagement Policy which clarifies the range of checks that the University undertakes to ensure that students on a student visa are engaging with their studies, and where engagement starts to fall the appropriate level of support is offered.

Do I need to do anything?

Please ensure your contact details are up to date and save the [Study Goal](#) website to your favourites.

***Student Policy and Compliance
Academic Services
September 2021***